**ST JOSEPH’S UNIVERSITY, BENGALURU -27**

Registration Number:

Date & Session

**B.VOC. DIGITAL MEDIA AND ANIMATION– 4th SEMESTER**

**SEMESTER EXAMINATION: April 2024**

**(Examination conducted in May / June 2024)**

**VOA 4323/4321 – PRESENTATION SKILLS**

**(For regular and supplementary students )**

**Time: 2 Hours Max Marks: 60**

**This paper contains ONE printed page and THREE parts**

**PART-A**

**Write short notes on any FIVE in not less than 150 words (5 x 5 = 25)**

1. Interview traps
2. Voice modulation
3. Relaxation for interviews
4. Keynote software
5. LinkedIn
6. Body language
7. PowerPoint

**PART-B**

**Answer any TWO in not less than 250 words (2 x 10 = 20)**

1. What is meant by a professional social media presence? Explain.
2. Explain different elements of researching the employer before the interview.
3. Elucidate the significance of knowing the audience and their interest.

**PART-C**

**Answer any ONE in not less than 350 words (1 x 15 = 15)**

1. What are the elements of a professional CV? Explain in detail.
2. Write brief notes in 120 words each.
3. Public speaking and its types
4. Communication barriers
5. Transition and animation